

Center Name: Parkside Child Development Center		Address: 3248 A Isleta SW Albuquerque, NM 87105			Phone: (505)873-3426		
License Number: 143844	Issue Date: 02/1/2017	Expiration Date: 05/14/2017	Type: 3 Star FOCUS Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	123	Under Age 2:	67	Night Care:	0	Playground:	103
		Over 2:	67			Under 2:	16
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:30 AM	06:30 AM	06:30 AM	06:30 AM	07:00 AM	Closed	Closed
Closing Times:	10:30 PM	10:30 PM	10:30 PM	10:30 PM	05:30 PM		
# of Classrooms: 11	Purpose: Annual		Date: 03/14/2017		Time: 09:45 AM		
Comments Left provider updated licensing and background check regulations. All educators have completed the Health & Safety course. Left updated notifiable diseases list with provider.							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS <u>Deficiencies</u> The center failed to display in a prominent place that is readily visible to parents, staff and visitors the most recent licensing survey. Regulation: 8.16.2.22A <u>Corrective Action Plan</u> The center will post the missing item. Date to be Completed: 04/14/2017	Non-compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Non-compliance

Center Name: Parkside Child Development Center	License Number: 143844	Date: 03/14/2017
Administrative Requirements		
<p><u>Deficiencies</u> The program does not have an up to date emergency evacuation and disaster preparedness plan approved by the department. Program will add accommodations for children with chronic medical conditions and contunity of operation Regulation: 8.16.2.22C(8)</p> <p><u>Corrective Action Plan</u> An emergency evacuation and disaster preparedness plan will be developed. Date to be Completed: 04/14/2017</p>		
8.16.2.22 D FAMILY HANDBOOK	Not Inspected	
<p>8.16.2.22 E CHILDREN'S RECORDS</p> <p><u>Deficiencies</u> Of the 21 children's records reviewed, 4 is/are missing a list of people authorized to pick up the child and an authorization form signed by the parent or guardian. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization. Regulation: 8.16.2.22E(1)(c)</p> <p><u>Corrective Action Plan</u> Parents will be advised to review and add missing information. The center will review all children's records to ensure complete information and authorization is on file. Date to be Completed: 04/14/2017</p> <p><u>Deficiencies</u> Of the 21 children's records reviewed, 1 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization. Regulation: 8.16.2.22E(1)(d)</p> <p><u>Corrective Action Plan</u> The first attendance date will be added and the center will review all children's records to ensure complete information is on file. Date to be Completed: 04/14/2017</p> <p><u>Deficiencies</u> Of the 21 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption. Regulation: 8.16.2.22E(1)(e)</p> <p><u>Corrective Action Plan</u> Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file. Date to be Completed: 04/14/2017</p>	Non-compliance	

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Administrative Requirements

Deficiencies

Of the 21 children's records reviewed, 8 is/are missing an enrollment agreement form signed by the parent or guardian with an outline of services and costs. See the Children's Records 8.16.2.22 form for the child(ren) with missing information.

Regulation: 8.16.2.22E(1)(k)

Corrective Action Plan

Parents will be advised to sign the enrollment agreement. The center will review all children's records to ensure an enrollment agreement form is on file.

Date to be Completed: 04/14/2017

Deficiencies

Of the 21 children's records reviewed, 1 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Regulation: 8.16.2.22E(2)(a)

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all records to ensure information regarding allergies and medical conditions is on file.

Date to be Completed: 04/14/2017

Deficiencies

Of the 21 children's records reviewed, 3 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Regulation: 8.16.2.22E(2)(b)

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.

Date to be Completed: 04/14/2017

Deficiencies

Of the 21 children's records reviewed, 6 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Regulation: 8.16.2.22E(2)(c)

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.

Date to be Completed: 04/14/2017

8.16.2.22 F PERSONNEL RECORDS	Non-compliance
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Administrative Requirements

Deficiencies

From the review of staff records, it was determined that 3 out of 22 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information. 3 educators clearance checks have exceeded 5 years.

Regulation: 8.16.2.22F(1)(e)

Corrective Action Plan

The center will obtain documentation of a background check.

Date to be Completed: 04/14/2017

Deficiencies

The center failed to have 3 out of 22 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information.

Regulation: 8.16.2.22F(1)(f)

Corrective Action Plan

The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.

Date to be Completed: 04/14/2017

Deficiencies

From the review of staff records, it was determined that 1 out of 22 staff records does/do not include an emergency contact number. See Staff Records 8.16.2.22 form for staff with this missing information.

Regulation: 8.16.2.22F(1)(i)

Corrective Action Plan

The center will have staff complete required information.

Date to be Completed: 04/14/2017

Deficiencies

From the review of staff records, it was determined that 1 out of 22 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan. Corrected on site.

Regulation: 8.16.2.22F(1)(n)

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file. Corrected on sit.

Date to be Completed: 03/14/2017

8.16.2.22 G PERSONNEL HANDBOOK	Not Inspected
Personnel & Staffing	
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	Non-compliance

Center Name: Parkside Child Development Center	License Number: 143844	Date: 03/14/2017
Personnel & Staffing		
<p><u>Deficiencies</u> The center failed to keep a training log on file with Employee's name; Date of hire; Position; Date of training; Clock hours; Competency area for 1 out of 22 staff. See Staff Records 8.16.2.22 form for staff who are missing a complete training log.</p> <p>Regulation: 8.16.2.23B(2)(l)</p> <p><u>Corrective Action Plan</u> A training log will be completed for each staff that includes the employee 's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificate.</p> <p>Date to be Completed: 04/14/2017</p>		
<p>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</p> <p><u>Deficiencies</u> The center failed to post the capacity for each <u>activity/interest area</u>. 11 out of 11 classrooms failed to post the capacity for each activity/interest area.</p> <p>Regulation: 8.16.2.23 C (2)(b)</p> <p><u>Corrective Action Plan</u> Each activity/interest area will have a posted capacity, which may vary according to the activity and size of the space, and will not exceed the group size requirement as specified in Paragraph (1) of Subsection C of 8.16.2.23 NMAC</p> <p>Date to be Completed: 04/14/2017</p>	Non-compliance	
Services & Care of Children		
<p>8.16.2.24 A GUIDANCE</p>	Compliance	
<p>8.16.2.24 B NAPS OR REST PERIOD</p>	Compliance	
<p>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</p> <p><u>Deficiencies</u> A child younger than 12 months old was not placed on his/her back to sleep and there was no written authorization from a physician for an alternate sleep position. (Infant 8 months old on stomach)</p> <p>Regulation: 8.16.2.24C(4)</p> <p><u>Corrective Action Plan</u> Staff will be instructed to place children on their backs to sleep.</p> <p>Date to be Completed: 04/14/2017</p>	Non-compliance	
<p>8.16.2.24 D DIAPERING AND TOILETING</p>	Compliance	
<p>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</p>	Compliance	
<p>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</p>	Not Inspected	
<p>8.16.2.24 G PHYSICAL ENVIRONMENT</p>	Compliance	
<p>8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</p>	Compliance	
<p>8.16.2.24 I EQUIPMENT AND PROGRAM</p>	Non-compliance	

Center Name: Parkside Child Development Center	License Number: 143844	Date: 03/14/2017
Services & Care of Children		
<p><u>Deficiencies</u> The center did not post the daily activity schedule. Infant 2 (Wobblers), Pre-k room Regulation: 8.16.2.24I(8)</p> <p><u>Corrective Action Plan</u> The center will begin posting their daily activities schedules and following them. Date to be Completed: 04/14/2017</p>		
<p>8.16.2.24 J OUTDOOR PLAY AREAS</p> <p><u>Deficiencies</u> The playground equipment isn't inspected weekly. Last dated inspection 2/27/17 Regulation: 8.16.2.24J(4)</p> <p><u>Corrective Action Plan</u> The facility will hold weekly inspections of their playground equipment. Date to be Completed: 04/14/2017</p>	Non-compliance	
8.16.2.24 K SWIMMING, WADING AND WATER	Not Inspected	
8.16.2.24 L FIELD TRIPS	Not Inspected	
Food Service		
8.16.2.25 B MEALS AND SNACKS	Compliance	
8.16.2.25 C MENUS	Compliance	
8.16.2.25 D KITCHENS	Compliance	
8.16.2.25 E MEAL TIMES	Compliance	
Health & Safety Requirements		
8.16.2.26 A HYGIENE	Compliance	
<p>8.16.2.26 B FIRST AID REQUIREMENTS</p> <p><u>Deficiencies</u> The center's first aid kit does not contain A thermometer .Corrected on site. Regulation: 8.16.2.26B(2)</p> <p><u>Corrective Action Plan</u> Missing items will be added to the first-aid kit; staff will be reminded to replace any item used.Corrected on site. Date to be Completed: 03/14/2017</p> <p><u>Deficiencies</u> The center does not keep the first-aid kit and first-aid manual together in the center. Regulation: 8.16.2.26B(2)</p> <p><u>Corrective Action Plan</u> The first-aid kit and first-aid manual will be kept together. Date to be Completed: 04/14/2017</p>	Non-compliance	
8.16.2.26 C MEDICATION	Non-compliance	

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Health & Safety Requirements

Deficiencies

When medication is no longer needed, it is not returned to the parents or guardians or destroyed but it remains in the center. Inhaler expired 1/2016

Regulation: 8.16.2.26C(5)

Corrective Action Plan

Medication no longer needed or expired will be returned to the parents or guardians or destroyed.

Date to be Completed: 04/14/2017

8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS	Compliance
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<p>8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS</p> <p><u>Deficiencies</u></p> <p>The vehicle used for transporting children does not have insurance coverage. (Van 289) Corrected on Site.</p> <p>Regulation: 8.16.2.28H</p> <p><u>Corrective Action Plan</u></p> <p>insurance coverage will be obtained. Corrected on site.</p> <p>Date to be Completed: 03/14/2017</p> <p><u>Deficiencies</u></p> <p>A vehicle used for transporting children is not equipped with a first-aid manual. (Both vans)</p> <p>Regulation: 8.16.2.28A</p> <p><u>Corrective Action Plan</u></p> <p>The vehicle will be equipped with required items.</p> <p>Date to be Completed: 04/14/2017</p> <p><u>Deficiencies</u></p> <p>A vehicle used for transporting children is not equipped with a first-aid kit. Van 289 first aid kits needs gloves and scissors.</p> <p>Regulation: 8.16.2.28A</p> <p><u>Corrective Action Plan</u></p> <p>The vehicle will be equipped with required items.</p> <p>Date to be Completed: 04/14/2017</p>	Non-compliance
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Buildings, Grounds & Safety

<p>8.16.2.29 A HOUSEKEEPING</p> <p><u>Deficiencies</u></p> <p>The ceiling tiles in the Pre-K room are not clean as evidenced by stains.</p> <p>Regulation: 8.16.2.29A(1)</p> <p><u>Corrective Action Plan</u></p> <p>Cleaning will be completed and a schedule for routine cleaning will be established.</p> <p>Date to be Completed: 04/14/2017</p>	Non-compliance
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Center Name:

Parkside Child Development Center

License Number:

143844

Date:

03/14/2017

Buildings, Grounds & Safety**Deficiencies**

The Premises are not in good repair as evidenced by the toilet paper dispenser is broken in the ones restroom..

Regulation: 8.16.2.29A(1)

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 04/14/2017

Deficiencies

The Equipment are not in good repair as evidenced by the roof of the playhouse on the south playground has a crack.

Regulation: 8.16.2.29A(1)

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 04/14/2017

Deficiencies

The Toys; Equipment are not in good repair as evidenced by 3 playhouses on the south playground are missing the doors.

Regulation: 8.16.2.29A(1)

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 04/14/2017

Deficiencies

The ceiling tiles in the 2s room are not clean as evidenced by stains.

Regulation: 8.16.2.29A(1)

Corrective Action Plan

Cleaning will be completed and a schedule for routine cleaning will be established.

Date to be Completed: 04/14/2017

Deficiencies

The Fixtures are not in good repair as evidenced by a few balance lights are out in the 2s room.

Regulation: 8.16.2.29A(1)

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 04/14/2017

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Buildings, Grounds & Safety

Deficiencies

The Premises are not in good repair as evidenced by there is a tear in the diaper changing mat in the infant room and room 4.

Regulation: 8.16.2.29A(1)

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 04/14/2017

8.16.2.29 B PEST CONTROL	Compliance
8.16.2.29 C MECHANICAL SYSTEMS	Compliance
8.16.2.29 D WATER AND WASTE	Compliance

8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL

Non-compliance

Deficiencies

The center does not have emergency lighting that turns on automatically when electrical service is disrupted. Emergency lights are not operable above the main entrance doors.

Regulation: 8.16.2.29E(2)

Corrective Action Plan

Emergency lighting will be installed.

Date to be Completed: 04/14/2017

Deficiencies

The center does not have emergency lighting that turns on automatically when electrical service is disrupted. The emergency lights in the hallway were not operable.

Regulation: 8.16.2.29E(2)

Corrective Action Plan

Emergency lighting will be installed.

Date to be Completed: 04/14/2017

Deficiencies

The center does not have emergency lighting that turns on automatically when electrical service is disrupted. The emergency lights above the reading area in the school age was not operable.

Regulation: 8.16.2.29E(2)

Corrective Action Plan

Emergency lighting will be installed.

Date to be Completed: 04/14/2017

Deficiencies

The center does not have emergency lighting that turns on automatically when electrical service is disrupted. The emergency lights above the block area in room 5 was not operable. The emergency lights above the entrance door to room 4 was not operable.

Regulation: 8.16.2.29E(2)

Corrective Action Plan

Emergency lighting will be installed.

Date to be Completed: 04/14/2017

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Buildings, Grounds & Safety

Deficiencies

The center does not have emergency lighting that turns on automatically when electrical service is disrupted. The emergency lights above dramatic play area in the Pre-K room was not opeable.

Regulation: 8.16.2.29E(2)

Corrective Action Plan

Emergency lighting will be installed.

Date to be Completed: 04/14/2017

8.16.2.29 F EXITS AND WINDOWS	Compliance
8.16.2.29 G TOILET AND BATHING FACILITIES	Compliance
8.16.2.29 H SAFETY COMPLIANCE	Compliance
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance
8.16.2.29 J PETS	N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

K. Kennedy 2:34

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03/14/2017

03/14/2017

Surveyor: Kia Kennedy	Date	Facility Rep: Tamara Baca	Date
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